



FRESH AIR DINING SPECIAL EVENT PERMIT APPLICATION

ANY AND ALL CHANGES TO THIS ORIGINAL SUBMISSION, MUST BE REQUESTED THROUGH THE OFFICE OF SPECIAL EVENTS AND FILMING.

- PUBLIC:** This event will be open to the public. Admission may be charged.
Events promoted & advertised on Social Media are considered Public Events.
- PRIVATE:** This event will not be open to the public.
No admission fee allowed. A copy of your invitation shall be submitted with the application.

GENERAL EVENT INFORMATION					
NAME OF EVENT					
LOCATION OF EVENT					
TYPE OF EVENT (Grand Opening, Concert, Other)					
EVENT DATE(S)				EVENT HOURS	
WILL MERCHANDISE BE SOLD?	<input type="checkbox"/> YES : <u>VALID BUSINESS LICENSE REQUIRED</u> <input type="checkbox"/> NO				
APPLICANT/ORGANIZATION INFORMATION					
NAME OF ORGANIZER			ORGANIZATION BUSINESS LICENSE #:		
DBA					
STREET ADDRESS					
CITY		STATE		ZIP CODE	
PHONE NUMBER			CELL PHONE #		
E-MAIL					
CONTACT NAME & CELL PHONE NUMBER (Day of Event)					
TOBACCO RETAIL INFORMATION					
ARE YOU A TOBACCO RETAILER IN THE CITY OF LONG BEACH?	<input type="checkbox"/> YES Tobacco Retail Permit Number: HY _____		<input type="checkbox"/> NO		
SPECIAL EVENT OUTDOOR DINING SMOKING AREA REQUIREMENTS	<p><u>PLEASE PROVIDE THE FOLLOWING INFORMATION, IF APPLICABLE</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Department of Tax and Fee Administration Tobacco Retailers License (If tobacco products and/or paraphernalia will be sold) For more information contact 1-800-400-7115. Or visit the local Cerritos Office at 12750 Center Court Drive South, Ste. 400, Cerritos, CA 90703. Office Phone: 562-356-1102. <input type="checkbox"/> City of Long Beach Business License (If merchandise will be sold) <input type="checkbox"/> City of Long Beach Health Permit (If food will be sold) <input type="checkbox"/> City of Long Beach Tobacco Retail Permit (If tobacco will be sold) For more information, please contact Tobacco Retail Enforcement Program at 562-570-7905. 				

LBMC 8.68 SMOKING REGULATIONS FOR SPECIAL EVENT PERMIT

- Must maintain a contiguous no smoking area of not less than 2/3 of the outdoor dining area during the duration of the event.
- Under subsection LBMC 8.68, unless otherwise authorized by the City Manager in his/her sole discretion, a special event under this subsection shall not last longer than ten (10) consecutive calendar days at one (1) site, per facility and shall be limited to not more than twice in any calendar year at any one (1) site.
- Per LBMC 8.68.200, any person or entity violating this provision is guilty of an infraction, and upon conviction thereof, shall be punished by a fine not to exceed one hundred dollars (\$100.00) for a first violation, two hundred dollars (\$200.00) for a second violation within one (1) year, and five hundred dollars (\$500.00) for a third and for each subsequent violation within one (1) year.

Signature of Applicant

Date

Office Use Only

APPROVED PERMIT # _____ DATE: _____

APPROVED BY: _____

DENIED MAILED: _____

EMAILED INFORMATION TO TREP: _____ DATE: _____ BY: _____

Comments:
